



ENGRAVING • TEXTURING

www.wi-engraving.com

TEXTURING & ENGRAVING CHECKLIST

Shipping Date _____

Delivery/Pick-up Date _____

WI Engraving Salesperson _____

Quote # _____

CONTACT INFORMATION

Company _____

Contact _____

Phone _____

BILLING INFORMATION

Bill To _____

Customer Job/Tool # _____

Purchase Order Number _____

SHIPPING INFORMATION

Ship To Company & Address

SHIPPING METHOD

WI Engraving Truck _____ Customer Pick-Up _____

UPS Acct # _____

Fed Ex Acct # _____

Other Transportation _____

SPECIAL SHIPPING INSTRUCTIONS

PART INFORMATION

Part Name _____

Part Number _____

Plastic: Poly Pro Poly Carb
 ABS Other _____
 Nylon

Does part get painted? Yes No

Mating Parts _____

Grain Callout _____

Gloss Level _____

Is grain direction identified? Yes No

Please send marked-up parts and highlighted parts indicating surfaces to be textured.

MOLD INFORMATION

Number of Cavities _____

Number of Cores _____

Number of Slides _____

Number of Inserts _____

Number of Lifters _____

Number of Pins _____

Steel Type: P-20 H-13
 Aluminum Stainless
 S-7 Other _____

Yes No

Has tool been welded?

Has tool been color matched?

Has tool been properly scribed*?

Are all shut-offs & flat seal-offs clearly identified?

Has all EDM scale been removed from the surface to be textured?

Does mold have a surface finish of a 240-300 SPE-SPE

*WI Engraving will not be responsible for inaccurate scribes

ELECTRODE INFORMATION

No of Pieces _____

Part # _____

Blank Size _____

Print # _____

Depth _____

Height _____

Draft Required _____

Material _____

If Steel: Hard Soft

If Graphite: Type _____

Copper Impregnated? Yes No

Raised Sunk

Reading Right Reading Reverse

Flat Contoured

Is there a file? Yes No

File Type _____

Sample Part/Piece Yes No

Who will supply? Customer WI Engraving

Holder Type _____

WI ENGRAVING NOTES
